1 SEP 1979

STATINTL

MEMORANDUM FOR: ODP Board of Directors

FROM   : ███████████
                  Chief, Management Staff, ODP

SUBJECT   : ODP Office-Level Objectives (MBO's)

1. The revised schedule for briefing the Director of Data Processing on office-level objectives is:

11 September	Administrative Staff	1600-1700
12 September	Management Staff	1430-1530
13 September	Processing plus Joint Applications/Processing	1500-1700
14 September	Applications	1430-1530

The briefings will be held in the ODP Conference Room, 2D03, Headquarters Building. Members of the Board of Directors are invited to attend the briefings.

2. Copies of the Narrative Status Reports and the Objective and Action Plans that have been received thus far are attached for your information.

████████████████████   STATINTL

Attachment: a/s

DISTRIBUTION:
Original and 1 - Addressee
            2 - O/D/ODP
            1 - MS Chrono
            2 - ODP Registry

STATINTL   ODP/MS/███████jal/10Sept1979

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Number	Component	Objective Title	Responsible Officer	Status	Narrative Summary	Mile-Stones	Tab
AD-1	Admin	Update T/O		Cont.	X		A
AD-2	Admin	Restructure Admin Support Function		Cont.	X	X	:.
AD-3	Admin	ODP Property Procedures		Cont.	X	X	C
A¹'⸣4	Admin	Publish ODP Personnel Hand-Book		Cont.	X	X	D
AD-5	Admin	Update ODP Records Schedule		Cont.	X	X	E
AP-1	Applications	Training Plan for Softcopy Terminal		Cont.	X	X	F
AP-2	Applications	Software Design Standards		New			G
AP-3	Applications	Security Considerations for Application Standards		New			H
J-1	Joint App/Proc	Office Automation/Word (A) Processing (P)		New		X	I
J-2	Joint App/Proc	Color Graphics (A) (P)		New			J
P-1	Processing	GIMINI Project		Cont.	X	X	K
P-2	Processing	Secure Control Point		Cont.		X	L
P-3	Processing	Introduction of Softcopy Terminal		Cont.			M

Number	Component	Objective Title	Responsible Officer	Status	Narrative Summary	Mile-Stones	
P-4	Processing	Computer Plan	███████	Cont.	(Formerly DDA Level MBO)		
M-1	Management	ODP Pricing Structure		Cont.	X	X	
M-2	Management	ODP Disaster Plan		Cont.			P
M-3	Management	UFTS-Uncommitted Funds Tracking System		New	X	X	Q
M-4	Management	Terminal Installation Policy		New			R